

## ANTONINA REALMUTO

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### CAREER PROFESSIONAL OVERVIEW

Corporate Social Responsibility/Sustainability Manager worked in different roles across EMEA&INDIA as well as in different multinational companies NOKIA, SIEMENS, UNILEVER and IBM.

Passion, ethical, committed & driver for CSR ensuring that sustainable development and social responsibility is an integrated part of the business, communicate with internal and external stakeholders.

Excellent communication skills: different communication activities; Nokia Ambassador Speaker at the Berlin European Energy Masters; team spirit and open mind to motivate, challenge and work in a multicultural team. Experience in Supply Chain management and partners.

Strong foreign languages skills: English: excellent; French: fluent; Dutch: good.

Competencies and Focus areas:

- Developing, implementing and monitoring the CSR Sustainability strategy
- Project Management skills:
  - Different *green projects*: Energy Management Program and CO2 reduction projects, waste reduction project, LEED & BREAM (LEED GOLD CERTIFICATION awarded for all the projects in Europe and India), food waste reduction projects.
  - Sustainability global policies and programs, green lease agreements
  - *Ethical and CSR projects*: Responsible sourcing (sustainable supplier requirements and assessments); Human Rights Approach; Factory labour conditions; Child labor prevention; Education for everyone (Mobile Mathematics; Improving livelihoods through mobility; Data Gathering); Surveying dengue fever in the Amazon.
  - Donations to critical situations in the world.
- Global EMS 14001 implementation integrating with H&S, ISO 50001, ISO 18001. Running Specific audits and improvement action plans.
- Team working and sharing knowledge: developing training for the staff (internal and external), awareness campaign, events, make study & research-

### CAREER DEVELOPMENT

- **ACQUISTI & SOSTENIBILITA' Organization** January 2013 to date  
**GLOBAL SUSTAINABILITY PROJECT MANAGER**

- Responsible for developer sustainability green study-cases and researches in different areas: sustainability strategy development, ethics and reputation, sustainable supply chain, cost & process optimization, sharing best practices.
- Sustainability communication, marketing and training to staff internal, partner, supply chain
- Sustainability & CSR audits.

- **NOKIA** October 1998 December to 2012  
**CSR SUSTAINABILITY MANAGER EMEA & INDIA** 2005-2012

- Responsible for developing and implementing the global CSR strategy to the EMEA&INDIA: translating strategic priorities into operational reality;
- Open communication to any management level, participating to Sustainability management conferences and workshops, support stakeholder engagements. Preparing communication material and presentation, Nokia Ambassador Speaker at the Berlin European Energy Masters.
- Project Management: waste, energy and Co2 reduction, green site selection, green lease agreement and LEED GOLD CERTIFICATION awarded for main buildings in Europe and India
- Global EMS 14001 implementation integrating H&S, ISO 50001, ISO 18001.
- Managing Ethical and CSR projects : sustainable supplier requirements and assessments; Human Rights Approach; Factory labour conditions; Child labor prevention; Education for everyone ; Contacts with NGO and no profit organizations : donations to critical situations in the world
- High level overview of sustainability consumption data collection & sustainability reporting.
- Increase sustainability awareness, sharing best practices: environmental events & training.

- Oversees Environmental Due Diligence, Environmental Impact Assessment.
- Identify best opportunities to better manage environmental , H&S and social impacts cooperating together with partners and Supply chain.
- Establish and implement Sustainability Goals & Targets with Business Unit Heads demonstrating added value.
- People Management of a virtual multicultural team of 25 members (employees, partners and vendors) in 16 European countries,15 countries within Middle East & Africa and India.
- Participate to tender for sustainability selection vendors; vendor audit procedures and audits.

**REAL ESTATE SERVICE & SUSTAINABILITY MANAGER ITALY** 2000-2004

- Facility Management Operational Services delivery contracts in accordance with contract SLAs, KPIs and budget: catering, cleaning, maintenance and green
- Management of environmental services like EMS 14001, waste & recycling, energy & CO2 management, building maintenance, electrical system, alarm system
- Networking management Business Units for strategic sustainability developments and promoting the company image
- Liaise with commercial properties tenants / owner . - Cooperate with Security and H&S.
- Cooperate with Purchasing Department for the tenders: providing facility and sustainability requirements input and services advises. Following the process and the contractors selection.

**MANAGEMENT & LEADERSHIP LEADER EMEA Learning Center** 1998-2000

- Involvement in the development, launch and implementation of Global NOKIA Learning Center.
- Negotiated and managed agreements with training & hotel external service suppliers.
- Monitored costs, budget and quality service, ensured that performance met Nokia customer requests and global guidelines (eg.Code of conduct).

• **SIEMENS SpA- EUROPEAN CUSTOMER & CSR LEADER** 1990-1998

- Involvement in obtaining the ISO 9001 company business unit certification.
- Different CSR activities supporting the business unit, links with NGO and no profit organizations
- Interface the rest of the business, monitoring customer satisfaction survey& PDCA according.
- Responsible for the organization of internal and external training and events.

• **UNILEVER SpA R&D CUSTOMER CARE CO-ORDINATOR** 1988-1990

- R&D Director Co-ordinator acting as a primary assistant, building relationships with internal & external stakeholders, cooperating with marketing for new products launch.
- Environmental compliance for the products testing in cooperation with Quality and the UK HQ.

• **IBM SpA CUSTOMER CARE supporter-** Contract coordinator for accounts 1988

**FOREIGN LANGUAGES**

- **English:** Excellent; **French:** Fluent; **Dutch:** Good; **Italian:** Native

**EDUCATION**

- **Sustainability graduated diplomas** (DNV Institute 2006-2011): EMS14001:2004, EN16001, Techniques for auditing, Environmental auditor, Recycling practices & procedures, ISO 51001.
- **Degree in Political Science** at the Milan State University (December 1998) .
- **High School: Diploma of Perito Aziendale Corrispondente in Lingue Estere (Commercial & Foreign Languages diploma)**, at the A. Gramsci - Commercial Institute in Milan (July 1987)
- \* **Certified trainings:** Building & Managing Customer Partnership. Helsinki. Problem Solving & Decision Making,London.-2005 Management & Leadership 2000 various. CSR SA8000

**ADDITIONAL INFORMATION**

**Place, Date of birth:** Milano, Italy 10th March 1968

**References:** available on request. **Authorization** to use my Personal Data as per Italian D.Lgs 196/2003